

employee volunteering



Training Programmes

2013/14

Exceptional Training Community **Benefits**

Our highly skilled training specialists are passionate about maximising experiential learning through community projects.



Our not-for-profit training solutions provide measurable benefits for employers, staff and communities.



EV caters comprehensively for the training requirements of diverse national organisations by providing development for traditional work skills and knowledge as well as exciting, motivational opportunities.



employee
benefits

EV Programmes

Exceptional business training and personal development programmes on skills-based and work topics and full compliance with relevant accreditations.

6 Corporate Social Responsibility
 5 Business Performance
 4 Coaching and Mentoring
 3 Personal Development
 2 Communication
 1 Leadership and Management
 7 Volunteering

1 Leadership and Management

Our programmes give existing and future Leaders and Managers the knowledge and range of skills needed to build on your current business success. We deliver the toolkit for results.

2 Communication

An idea is of value only if it is heard. EV communication programmes give employees the skill and confidence to communicate effectively with colleagues and customers at all levels. Effective communication is key to business success.

3 Personal Development

Best businesses employ or develop the best people. Our programmes help HR staff to engage and inspire employees to take responsibility for their personal and professional development.

4 Coaching and Mentoring

Coaching and mentoring skills enable managers to build high performing teams by empowering team members to make the right choices and overcome barriers to success.

5 Business Performance

The world needs businesses to succeed. Our business performance programmes help your teams to develop that competitive advantage.

6 Corporate Social Responsibility

Corporate Social Responsibility need not cost money. EV CSR programmes help businesses to integrate best CSR practice into existing systems and procedures.

7 Volunteering

Volunteers are unique team members with different needs from paid staff. Our volunteer management programmes help businesses and third sector organisations to recruit, manage and motivate committed volunteers.

Presenting for Results	✓	✓	✓	✓	✓	✓	✓
Influencing for Results	✓	✓	✓	✓	✓	✓	✓
Negotiating and Influencing	✓	✓	✓	✓	✓	✓	✓
Excellence in Customer Service	✓	✓	✓	✓	✓	✓	✓
Interviewing for Results	✓	✓	✓	✓	✓	✓	✓
Inspirational Leadership	✓	✓	✓	✓	✓	✓	✓
Introduction to Conflict Management	✓	✓	✓	✓	✓	✓	✓
Team Leading	✓	✓	✓	✓	✓	✓	✓
Holding Effective Staff Appraisals	✓	✓	✓	✓	✓	✓	✓
Influencing your Appraisal	✓	✓	✓	✓	✓	✓	✓
Mastering Personal Effectiveness	✓	✓	✓	✓	✓	✓	✓
Solving Problems Creatively	✓	✓	✓	✓	✓	✓	✓
Time Management	✓	✓	✓	✓	✓	✓	✓
Motivating Others	✓	✓	✓	✓	✓	✓	✓
Leading Change	✓	✓	✓	✓	✓	✓	✓
Introduction to Emotional Intelligence (EI)	✓	✓	✓	✓	✓	✓	✓
Asserting Yourself at Work	✓	✓	✓	✓	✓	✓	✓
Facilitation Workshop	✓	✓	✓	✓	✓	✓	✓
Fundamentals of NLP - Power to Change	✓	✓	✓	✓	✓	✓	✓
Introduction to NLP	✓	✓	✓	✓	✓	✓	✓
Professional Workplace Coaching	✓	✓	✓	✓	✓	✓	✓
ILM Level 2 - Team Leading	✓	✓	✓	✓	✓	✓	✓
ILM Level 3 - Workplace coaching	✓	✓	✓	✓	✓	✓	✓
ILM Level 7 - Executive & Leadership Coaching	✓	✓	✓	✓	✓	✓	✓
Introduction to CSR	✓	✓	✓	✓	✓	✓	✓
CSR Strategies	✓	✓	✓	✓	✓	✓	✓
Communicating CSR	✓	✓	✓	✓	✓	✓	✓
Sales for 21st Century	✓	✓	✓	✓	✓	✓	✓
Selling through relationship building	✓	✓	✓	✓	✓	✓	✓
Selling with NLP	✓	✓	✓	✓	✓	✓	✓
Managing Volunteers	✓	✓	✓	✓	✓	✓	✓
Recruiting Volunteers	✓	✓	✓	✓	✓	✓	✓



make a difference
 make a **big** difference

All EV training courses can be aligned with community focused projects specific to your requirements. Please contact us to discuss how EV can deliver your training needs and benefit the wider community.

Call NOW on **0845 226 9694** www.employeevolunteering.co.uk



The benefits of community-linked training solutions

- Interactive workshops are enhanced through experiential learning.
- Practising new skills in a real situation with real people deepens learning.
- New techniques feel “safer” outside the normal working environment.
- Our high quality training is cost effective and meets all professional standards.
- Accredited by City and Guilds.



Examples of training available through community projects

- Consolidate negotiating, influencing and sales skills through community projects.
- Enhance presentation skills by creating a compelling proposition on behalf of a charity of your choice.
- Understand and lead change by helping a charity or community group deliver a transformational change programme.
- Develop excellence in customer care through customer-facing volunteering opportunities.
- Learn valuable skills such as project management and facilitation through structured programmes that make a real difference to local communities.



The Unique Value of EV Training

EV CiC programmes are offered on a not-for-profit basis, which means, as well as delivering community benefits, our prices are always competitive.

Actual costs will depend on the programme you want to run and the complexity of the community project you are interested in supporting through your employees' learning.

For each course, we offer free places to Third Sector organisations making a real difference to the community in which you work.

Our guarantee: If our workshops do not meet or exceed your expectations, you will not be obliged to pay for them.



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